

## Weekly Metrics Snapshot

<b>Week range</b>		[Start date] to [End date]		
<b>Team / area</b>		[Team or area]		
<b>Decision log link</b>		[Link or location]		
<b>Other sources</b>		[Calendar link, ticket list, notes link]		
Metric	Last week	This week	Change	Notes (what you saw)
Repeat debates (same decision)				
Late escalations (after deadline)				
Missed decision deadlines				
Decisions logged within 24 hours				
Average decision cycle time (first discussion to logged call)				
Meetings per decision				
Reopens without evidence				
Rework linked to decision changes				
Approvals stuck at "nearly done"				
Stakeholder additions after decision				
Blocked work items due to unclear call				
Notes / signals you noticed				

## How to use

Use this page to track whether decision rights is reducing repeat debates and late escalation.

Focus decision rights improvements on the few metrics that moved the wrong way. Keep the rest stable for another week.

Do not over-measure. Pick a small set of signals you can count quickly from calendars, meeting notes, and the decision log. If counting takes longer than ten minutes, the system will not stick.

Repeat debates is the main signal. If the same decision returns in multiple meetings, the map is missing something. Most often it is missing a clear owner, a real deadline, or a strict reopen proof trigger.

Late escalation is the second signal. If escalation happens after the decision deadline, tighten escalation timing. Escalation should happen early enough to help, not after work is already blocked.

If cycle time gets worse while meetings per decision rises, reduce required inputs and pull the input deadline earlier. If reopens rise, tighten reopen proof so preferences cannot restart the debate.

At the end of the week, choose one adjustment for the next cycle. Make it small and specific. Example: "For date decisions, input deadline moves to 24 hours before decision deadline."

### Filled example

Filled snapshot from one week:

Week range			Jan 12, 2026 to Jan 18, 2026	
Team / area			Product - Release 3	
Decision log link			Decision Log (link)	
Other sources			Calendar notes (link), release checklist (link)	
Metric	Last week	This week	Change	Notes (what you saw)
Repeat debates (same decision)	6	2	-4	Scope owner and deadline made debates stop
Late escalations (after deadline)	3	1	-2	Escalation time moved earlier by one day
Missed decision deadlines	2	1	-1	One date decision slipped due to missing input
Decisions logged within 24 hours	3	5	+2	One person owned logging for the week
Meetings per decision	4.0	2.3	-1.7	Fewer rehash meetings
Decision cycle time (days)	6.5	3.2	-3.3	Inputs deadline tightened
Reopens without proof	2	0	-2	Reopen trigger enforced in thread